

ROTARY INTERNATIONAL SOUTH ASIA OFFICE

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RAJEEV RANJAN

Head-South Asia

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Email: Rajeev.Ranjan@rotary.org

Rajeev has rich and varied management experience of over 36 years across Corporate and NGO sectors. Rajeev had served at RI South Asia Office from 2000 to 2007, during which period he handled the Club & District Support functions for 5 years and then served as Assistant South Asia Office Manager for 2 years. Rajeev returned to Rotary in December 2015 in his current capacity. His last assignment was with Reliance Foundation where he served as Vice President – Human Resources. Prior to this he had an illustrious career with Human Resources function in reputed organizations such as Steel Authority India Ltd, CARE-India, SOS Children's Villages of India & Room to Read. Rajeev is a Science and Law Graduate from Delhi University and an MBA with specialization in HR & Organization Behavior from prestigious FMS, Delhi University. He is also a Ph.D in HR.

Rajeev has been a Rotarian for almost 11 years, and he is currently a member of RC Delhi Southeast.



ABHA MATHUR

Executive Secretary

Phone: +91-11-42250115

Email: Abha.Mathur@rotary.org

Abha joined South Asia Office in October 2000. Her primary responsibility is to provide support to Head-South Asia in his day to day activities, assist in processing of staff personnel records and collect & collate information from other teams to prepare reports/newsletter. She is a graduate from Delhi University and did secretarial course from YWCA. She has an overall experience of more than 39 years and has worked in reputed organizations like Thomson Press and Shaw Wallace prior to joining Rotary.

Communications & PR



JYOTI RAI

Senior Coordinator-Communications & Public Relations, South Asia

Phone: +91-11-42250173

Email: Jyoti.Rai@rotary.org

Jyoti is looking after all media Relations, Offline and Digital Communications in the region of South Asia for RI and TRF and RF(I), along with PolioPlus and Measles & Rubella communications for RI's PolioPlus Committee in India. Jyoti is also a part of the RI's Global Public Relations team and works closely with communication teams at RI WHQ. She works closely with the Senior leadership in India, RPICS, ARPICs, DPICs and other club & district leadership and provides consultation and training towards strengthening Public Image practices through workshops, seminars, and customized tool kits as well as quality story collection and storytelling, especially with the current challenges with the pandemic for clubs and districts in the region. Jyoti started her career over 10 years back as a journalist with The Tribune and worked

with organizations such as CARE India, Edelman India prior to joining Rotary in December 2017. Jyoti did her bachelor's in journalism (Hons.) from Delhi University and PG Diploma in Radio and TV Journalism from Indian Institute of Mass communication (IIMC). She speaks Hindi, English and Punjabi.

Club & District Support (CDS)



JATINDER SINGH

Head-Club & District Support (CDS)

Phone: +91-11-42250202

Email: Jatinder.Singh@rotary.org

Jatinder began his career with Rotary in 2006 and at present serves as Head of Club and District Support Team for South Asia region. While he serves as an information resource for Rotarians in South Asia, he specializes in supporting club, district and regional leaders on Rotary's policies, procedures, programs and online resources/tools. He has served as a resource person in several international, regional and district level training events like International Assemblies, RI Convention, Rotary Institutes, Regional Membership Seminars, Presidents-elect Training Seminars on all aspects of RI Programs, administrative procedures and governance policies. He, in conjunction with his Team, represents the regional face of RI for South Asia and is proud to be a part of exponential growth both in membership and TRF contributions experienced by Rotary in South Asia. Jatinder is a graduate in Commerce and did his MBA in Finance & Marketing. Prior to joining Rotary, he worked for investment banking focusing on institutional finance and has got overall experience of 20 years. He speaks Hindi, English & Punjabi.



JOSEPH THOMAS

Senior Coordinator, Club & District Support (CDS)

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Email: Joseph.Thomas@rotary.org

Joseph began his career with Rotary in 2004 and at present serves as Sr. Coordinator in Club and District Support Team. While he serves as an information resource for Rotarians in South Asia, he specializes in supporting club, district and regional leaders on Rotary's policies, procedures, programs and online resources/tools. He has served as a resource person in international, regional and district level training events like International Assembly, Rotary Institute, Regional Membership Seminar and Presidents-elect Training Seminar. Joseph is MBA in Finance and worked for six years in "Not For Profit" organizations prior to joining Rotary. He speaks English, Hindi and Malayalam.



DAMAN BAWEJA

Coordinator, Club & District Support (CDS)

Phone: +91-11-42250122

Email: Daman.Baweja@rotary.org

Daman began his career with Rotary in 2016 and at present serves as Coordinator in Club and District Support Team. While he serves as an information resource for Rotarians in South Asia, he specializes in supporting club, district and on Rotary's procedures, programs and online resources/tools. He has served as a resource person in international, and district level training events like International Assembly and Presidents-elect Training Seminar. Daman did his BBA has got an overall experience of 8 years. He worked in an IT Firm prior to joining Rotary and speaks English, Hindi and Punjabi.



MUKESH KUMAR CHOUBEY
Correspondent, Club & District Support (CDS)
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Mukesh joined South Asia Office in 2014 and is currently handling processes related to Rotaract Clubs. He also assists in other day-to-day administrative activities in CDS. Mukesh is a graduate in Mathematics from Delhi University and also holds professional diploma in Computer Applications. Prior to joining Rotary, he worked in Health/Hospital sector and speak Hindi and English.



SONU
Assistant, Club & District Support (CDS)
Phone: +91-11-42250153
Email: Sonu.Ram@rotary.org

Sonu joined South Asia Office in May 2016 and initially worked with the Grants team. He moved to Club & District Support Team recently and at present taking care of processing of Interact and Rotary Community Corps applications. He also assists in other day-to-day administrative activities in CDS.

Membership Development



AJAY GOYAL
Regional Membership Officer
Phone: +91-11-42250106
Email: Ajay.Goyal@rotary.org

Ajay joined South Asia Office in September 2002 and as Regional Membership Officer(RMO) is supporting zones 4,5,6 & 7 (Bhutan, India, Maldives, Nepal & Sri Lanka) in their membership development efforts. Working closely with Rotary Coordinators, Assistant Rotary Coordinators and District Membership Chairs by providing resources and guidance in generating creative ideas towards membership development and retention in the region.

Prior to taking over as RMO, Ajay has worked in different areas such as The Rotary Foundation, Club & District Support and Global People & Talen and Administration. Ajay is an MBA in Human Resources and has an overall work experience of more than 28 years in the fields of Manufacturing, Service and the NGO sectors. Ajay speaks Hindi & English.

The Rotary Foundation (TRF)



SANJAY PARMAR
Head-The Rotary Foundation-RISAO
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Sanjay currently serves the RI South Asia region in all TRF matters, including Grants, Fund Development, Corporate Social Responsibility, PolioPlus, WASH Target Challenge (pilot) and is also the Hon. Secretary of the associate foundation – Rotary Foundation (India). Sanjay started his career 38 years back with hospitality industry and after working with Oberoi, Meridien and Jaypee groups, joined Rotary in January 1992 supervising Club & District Support team and has since served in several Rotary events including International Assemblies, an RI Convention and regional summits & conferences besides making presentations & speaking at district and club events on all Foundation topics.

Sanjay is a past president of Rotary Club of Delhi Imperial and Rotary Club of Delhi Rohini. A commerce graduate, Sanjay holds Post Graduate Diploma in Hotel Management and Executive MBA from FMS, Delhi University. He speaks Hindi, English, Gujarati, Oriya, Telugu and Bangla.



SHAKUNTALA RAHA
Manager, Fund Development & Donor Services
Phone: +91-11-42250147
Email: Shankuntala.Raha@rotary.org

Shakuntala joined the TRF Team at RI South Asia Office in March 2011. She supports The Rotary Foundation in contributions, recognitions, CSR & donor services including major gifts and provides training to Rotary volunteers during Foundation events like Zone Institutes and training events, District Conferences and TRF Seminars.

She is an alumna of Delhi School of Economics and has got overall 20 years' experience. Prior to joining Rotary, she worked with Usha Martin Limited and successfully worked with various funding agencies including corporate, multi-national agencies, Ministries and non-governmental organizations. She is Past President of RC Delhi South Metropolitan. She speaks Hindi, English & Bangla



ASHWINI SHARMA
Sr. Coordinator, Donor Services
Phone: +91-11-42250143
Email: Ashwini.Sharma@rotary.org

Ashwini joined Rotary in April 2002 and currently supports Rotary Senior leaders, zone & district leaders in South Asia in relation to donor contribution and recognition research & analysis and also provides customized TRF statistical information. Ashwini holds Post Graduate Diploma in Business Administration with specialization in Customer Relationship Management and has an overall work experience of 23 years. Speaks Hindi & English



ROY OOMMEN JOHN
Sr. Coordinator, Grants & RF(I)
Phone: +91-11-42250146
Email: Roy.John@rotary.org

Roy joined Rotary in August 2005 and is responsible for overall management of Grants in the South Asia region, including review of grant applications & reports, legal & statutory compliances and the Foundation programs in general. He facilitates presentations on all grant topics during zone and district events in the region. He also supports the associate foundation – Rotary Foundation (India) activities. Roy, after graduating from Lucknow University, did his Diploma in Computer Applications from Bangalore and has an overall work experience of 26 years. He speaks Hindi, English & Malayalam.



HEMA GUPTA
Sr. Coordinator, Annual Giving
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Hema is primarily responsible for promoting The Rotary Foundation's Annual Program Fund and related campaigns such as EREY, RFSM, PHS, etc. Supports Zone/District/Club leadership with fundraising initiatives by providing customized fundraising progress reports, appeal letters, contribution trends analysis, preparation & dissemination of resources & training on fundraising best practices. She has an overall work experience of more than 14 years, including 4 years with Rotary, in different organizations such as Save the Children and during her tenure with IGI Marketcare was Project Lead for UNICEF Donor Retention Process. She is a post-graduate in English with advanced diploma in Information Technology and speaks Hindi & English.



SUMIT WILLIAM
Coordinator, Grants
Phone: +91-11-42250150
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Sumit reviews all interim/final Grant reports, for both The Rotary Foundation and Rotary Foundation (India), requirements for closure of grants and follows-up with concerned parties for missing information. He has overall experience of more than 13 year and is with Rotary for the past 4 years. Sumit, a commerce graduate, speaks Hindi & English.



NELSON ABRAHAM
Coordinator, Grants
Phone: +91-11-42250116
Email: Nelson.Abraham@rotary.org

Nelson joined Rotary in March 2017 and is responsible for the overall review & follow up on all grant reports and Foundation programs, MIS preparation, data management & stewardship issues related to grants. An MBA in Finance & Human Resource Development, having overall work experience of more than 8 years, speaks Hindi, English, Malayalam & Tamil.



BHAWNA VERMA
Sr. Program Associate - CSR
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Bhawna is an experienced development professional with more than 15 years of work experience and had managed large- scale programs in the social sector. Experienced in managing CSR projects, She joined Rotary in March 2016. In her current responsibilities, she is handling Corporate Social Responsibility program of Rotary by soliciting CSR funds and building partnership network with Corporates for community projects, handling CSR grants along with complete reporting to the corporates. Supports and provide training to Rotary volunteers on CSR. She did her M. Phil in Biotechnology and diploma in Health Promotion and speaks Hindi & English.



REETI BORA MONDAL
Coordinator, CSR
Phone: +91-11-42250161
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Reeti is coordinating and liaising between the Rotary Clubs/Districts and Corporate Donors for complete CSR Process for the past more than 2 years. She assists Rotarians in solicitation of funds, submission of grant application, review of grants, submission of narrative reports to corporate and closure of grants. Also, serve as point of contact for Rotarians in implementing Rotary's WASH in Schools Target Challenge pilot in India. Reeti, a post-graduate Diploma holder in Business Management, have an overall experience of 11 years, and speaks Hindi, English, Assamese and Bangla.



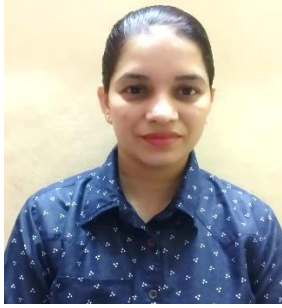
SANDEEP KASHYAP
Coordinator, PolioPlus Program
Phone: +91-11-42250216
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Sandeep joined in August 2019 and looks after successful implementation of PolioPlus Program in India and Coordination with external partners such as Government of India, State Governments, WHO and UNICEF. He has over 12 years' experience in CSR, Project Management, Social Initiatives, Relief & Aid Operations and Social Media Marketing. Sandeep, a graduate in Sociology with an MBA in Marketing Research, speaks Hindi & English.



SOURAV SINGH
Sr. Coordinator, Fund Development (Bengaluru based)
Phone: +91-9810541544
Email: Sourav.Singh@rotary.org

Sourav joined Rotary in August 2019 and supports the fund development for The Rotary Foundation (India) with Major Gifts, CSR & Endowments in zones 5 & 7. Works collaboratively with EMGAs, RRFs, CSR Chairs and other district leaders by supporting them in identification and cultivation of donors for solicitation of funds. A post graduate in Management from ICFSI Business School in Mumbai, Sourav has an overall work experience of 8 years in fundraising, marketing and PR and speaks Hindi, English and elementary French.



MANJU JOSHI
Correspondent, Donor Services
Phone: +91-11-42250148
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Manju is with Rotary for the past 11 years and is responsible for shipment of all Foundation recognitions, processing of "Recognition & Transfer Request" forms, assists in contribution corrections for South Asia region, follows with respective donors for engraving instruction for Major Donor recognition and educates Rotarians & donors on various recognitions available from Foundation. A graduate from Delhi University, she did a diploma in Computer Technology and speaks Hindi & English.



SUMIT SHARMA
Correspondent, Grants
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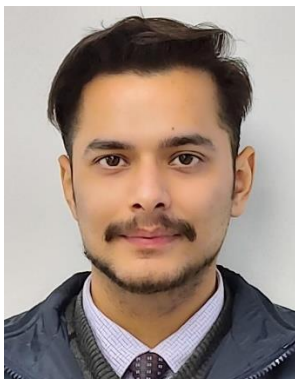
Sumit is currently responsible for review of interim grant reports, activities related to online compliances and manages offsite storage of grant documents. He joined Rotary in May 2007 and worked earlier with Data Services and Financial Services teams. Sumit did his graduation in Bachelor of Computer Application and also has professional diploma in Oracle. He speaks Hindi & English.

Financial Services (FS)



BINDITA GHOSE
Head, Financial Services
Phone: +91-11-42250203
Email: Bindita.Ghose@rotary.org

Bindita Ghose joined RISAO in June 2019. Bindita has over 18 years of experience across multiple financial disciplines including audit, financial management, month-end closure, compliances, taxation, logistics and operations. She will be responsible for effectively supervising the Financial Services team to provide quality financial controls and services for fiscal functions to the Rotary constituents. She controls all aspects of financial operations of RISAO & Rotary Foundation (India) {RF(I)} and related statutory financial compliances. Bindita graduated from Delhi School of Economics and is a certified Chartered Accountant. She speaks Hindi, English, Bangla and French.



SUSHAN ARORA
Sr. Coordinator, Financial Services
Phone: +91-11-42250133
Email: Sushan.Arora@rotary.org

Sushan Arora joined RISAO in January 2020 and is currently responsible for Accounts Receivables(AR) processing & payments for RF(I), Fiscal Agents and also INPPS accounts & reports. He has over 7 years of experience in areas such as Budgeting & Planning, Accounting & Taxation, MCA Compliances, handling Board Meetings and Audits, finalization of books of accounts, international finances and banking relations and has also worked on ERP implementation. Sushan did MA (Economics) and is a qualified Company Secretary and Cost & Management Accountant(ICWA). Speaks Hindi, English & Punjabi.



PRAVEEN MISHRA
Coordinator, Financial Services
Phone: +91-11-42250162
Email: Praveen.Mishra@rotary.org

Praveen Kumar Mishra began his career in Rotary in May 2020. His primary responsibilities are SPA generation, Grant fund accounting and ensuring statutory compliances etc. He has 9 years of experience in the field of Finance, Accounts, Taxation and Audit across NGO, Corporate and CA firm. He has done B.COM(H) from University of Delhi and is currently Pursing CA (Final) and speaks Hindi and English.



RAHUL CHITKARA
Correspondent, RF(I) Payables & Reporting
Phone: +91-11-42250136
Email: Rahul.Chitkara@rotary.org

Rahul joined South Asia Office in March 2008 and is currently responsible for handling grants related payments, processing of contributions received, fiscal agents from Thailand and Sri Lanka and related reporting to WHQ. He is an MBA in Finance with an overall experience of 16 years and speaks Hindi, English & Punjabi.



RUMA MONDAL
Correspondent, Membership & Dues Processing
Phone: +91-11-42250139
Email: Ruma.Mondal@rotary.org

Ruma is responsible for all club dues and non-club dues from Rotary Clubs in India, generation of receipts, reconciliation of clubs account, collection of charter fee for new clubs, managing membership details and facilitates terminated clubs in their reinstatement process. Ruma joined Rotary in November 2013, is a graduate from Delhi University, and speaks Hindi, English, Marathi & Bangla.



NEHA SHARMA
Correspondent, RI Payables & Reporting
Phone: +91-11-42250137
Email: Neha.Sharma@rotary.org

Neha is responsible for processing & accounting of payments for reimbursements of all volunteer expenses as well as administrative expenses, deposit of related taxes to concerned authorities within the time frame. Neha, an MBA in Finance, joined Rotary in July 2014 and speaks Hindi and English.



SIMRANJEET KAUR
Assistant, Financial Services
Phone: +91-11-42250117
Email: Simranjeet.Kaur@rotary.org

Simranjeet began her career with Rotary as GST consultant for about a year and became permanent staff in September 2018. She is responsible for processing of vendor payments, processing of payment towards reimbursement of travelling expenses of Rotarians, DG allocation funding. Handle fiscal functions pertaining to Nepal and funding requirements for all 5 Fiscal Agents. Also responsible for TDS deposits & filing of returns as well as payments & statutory compliance for INPPC. Simranjeet did M Com and speaks English, Hindi and Punjabi.

Legal & Stewardship



RAJESH ANAND
Team Leader, Stewardship & Legal
Phone: +91-11-42250204
Email: Rajesh.Anand@rotary.org

Rajesh Anand began his career with Rotary at South Asia Office in June 2003 as member of TRF team. Rajesh started overseeing Stewardship & Legal activities in the region since the inception of team in 2005. He has participated in 58 audit evaluations conducted in India, Pakistan, Bangladesh, Sri Lanka, Nepal and Indonesia, is handling law suits in South Asia and is responsible for compliance related matters related to RISAO and RFI. Rajesh, a graduate from Delhi University, is a Certified Forensic Accounting Professional (CFAP) and a Certified Anti Money Laundering Expert (CAME). With an overall 23 years' experience, Rajesh worked with a leading IT company and in banking industry prior to joining Rotary. He speaks Hindi, English and Punjabi



WINSON MATHEW
Coordinator -Stewardship
Phone: +91-11-42250157
Email: Winson.Mathew@rotary.org

Winson began his career with Rotary in April 2017 and at present is responsible for coordinating random, targeted and operational audit, reviewing of allegations and serves as a point of contact for qualification related matters. Winson, an MBA in Finance has worked with AON & Fidelity Information Services prior joining Rotary. He speaks English, Hindi, Malayalam and Oriya

People & Talent and Administration



SHAMIK MANI
Head, People & Talent and Administration
Phone: +91-11-42250205
Email: Shamik.Mani@rotary.org

Shamik joined Rotary in October 2020 and overlooks all affairs related to human resources (HR), Administration and Publications. He is a member of 'Management Team' and closely works with the Head-South Asia and Global People & Talent (HR) department at the RI World Headquarters to explore possibilities of staff development, staff motivation and staff training. He ensures to hire and retain new talent for an overall growth of Rotary at South Asia. Shamik, a post graduate in Applied Science and an MBA has an overall experience of 31 years and speaks Hindi, English and Bangla.



SUBHASH AGARWAL
Coordinator, Administration
Phone: +91-11-42250112
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Subhash joined Administration team 5 months back and was with financial services team before this. He is currently responsible for managing overall office administration, including dealing with vendors, landlord, Rotarians, Government officials. He maintains close coordination with Computer Support Center and concerned staff at RI World Headquarters for all IS / IT related issues. A post graduate in commerce, an MBA with diploma in computer science, Subhash is with Rotary since July 1986. He speaks Hindi, English and Punjabi.



ABHISHEK SAXENA
Assistant, Administration
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Abhishek assists in managing overall office administration, including dealing with vendors, landlord, Rotarians, Government officials. He also manages and oversees RI & TRF Publication orders and supports Rotarians in South Asia by sharing pertinent information on RI and TRF publications. He helps in troubleshooting all IS / IT related issues in coordination with Computer Support Center and concerned staff at RI World Headquarters. He has an overall experience of 10 years, holds post-graduate diploma in Business Administration, and speaks Hindi & English.



SHIKHA GEHLOT
Assistant-Front Office
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Shikha, being at front desk, welcomes all visitors to RI South Asia office. She handles incoming calls, records mail received through post & courier and forwards them to concerned staff. Also, supports team with various administration related tasks. Shikha joined Rotary in November 2017, is a commerce graduate and speaks Hindi & English.



RAMCHANDER
Assistant-Administration
Phone: +91-11-42250114
Email: Ramchander@rotary.org

Ramchander began his career with South Asia office in November 1998. He is currently responsible for dispatch of outbound mail including all recognition items, receipts, publication orders and maintaining electronic records for future references. Ramchander has served the Indian Army for 16 years prior to joining Rotary.

RI Travel Services (RITS)



BEJOY SAMUEL
Manager-RITS
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Bejoy joined South Asia Office in September 2009 and overlooks RI funded airfare approvals, forced overnights, mileage reimbursement and local purchase authorization of all funded travelers handled by RITS affiliate offices in India, Japan, Korea, Philippines & Australia/New Zealand; reviews expense reimbursement report of funded travelers from these Asia Pacific region and works directly with his team at RI WHQ. Prior to joining Rotary, he worked as Branch Manager at Lionel India and other travel management companies for 14 years. Bejoy is an MBA in Marketing Management and Travel & Tourism and also holds professional license(s) and certification for IATA/UFTAA from Montreal, Canada. Speaks English, Hindi, Malayalam & Tamil.