

**MINUTES OF THE 2021 VANCOUVER ISLAND CHAPTER
ANNUAL MEETING
June 15, 2021**

Virtually | Microsoft Teams

A quorum being present, the President Malika Mosseddaq called the meeting to order at 12:39 p.m. Council members in attendance were:

Past President	Melissa Stedman
President	Malika Mosseddaq
Committee Member	Dale Rogoza
Seminar Chair	Edward Leung
Incoming President	Janine Marchi
Events Chair	Aaron Lukoni
Incoming Secretary	Heather Anderson
Incoming Education Chair	Marleen Richardson
Committee Member	Wayne Coates
Committee Member	Shelley Ruggles
Committee Member	Alizan Dudenas
Committee Member	Anya Biryuk
Committee Member	Janice Giesbrecht
Committee Member	Trish Wolfe
Committee Member	Sylvia Bernat
IIBC V.I. Education & Events Coordinator	Donna Salahor
Special Guest – IIBC Manager	Danielle Bolduc

Review of the 2020 AGM Minutes

- Minutes of the 2020 Annual General Meeting were pre-circulated to the membership
Malika Mosseddaq motioned for the minutes to be adopted, moved by: Janine Marchi – seconded by Heather Anderson, No objections raised. Motion carried.

Past President's Report

There was no Past President's report in 2020. Note: A Past President's report is no longer required to be submitted for the Vancouver Island Chapters Annual Meeting. The Vancouver Executive does not require a Past President's report be submitted for the Annual General Meeting.

Presidents Report

Malika read her Presidents report and advised on the Vancouver Island Chapter 2020-2021 Membership count which had a slight increase over the prior year. She provided details on the various National and Western Meetings she was able to participate in. Malika provided a synopsis on the 2020-2021 Education Fiscal year, as well on our virtual seminar offerings and virtual events held. At the end of her report Malika advised that she would be resigning from her role as President and volunteer on the Vancouver Island Chapter. Malika welcomed Janine Marchi into the role of Vancouver Island President.

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Malika Mosseddaq motioned that the Presidents report be accepted, moved by: Marleen Richardson – seconded by Aaron Lukoni, No objections raised. Motion carried

Committee Reports:

Finance Report submitted by Janine Marchi, Secretary Treasurer

- Major sources of revenue were reported with a total of **\$15, 345.00** reported
- Major sources of expenses were reported with a total of **\$703.00** reported.
- Net Revenue: 14,642.00 vs \$20,333.20 last year

Education Report submitted by Heather Anderson, Education Chair

Heather started her report advising it was based on the BC Education activities held during April 1, 2020, to March 31, 2021 fiscal year. Due to the pandemic all in-person activities (classes and exams) were cancelled. Students that were scheduled to write their CBE exams in July were moved to Virtually Proctored exams held in August. Despite the pandemic IIBC almost achieved the 2020-2021 CIP enrollment targets. Heather provided an update on licensing and although not all of the Colleges were able to run their classes the total number of licensing students only dropped by 2.5% with a total of 307 students enrolled vs 315 in the prior year.

Seminar Report submitted by Edward Leung, Seminar Chair

Edward opened his report by expressing that 2020-2021 was an unprecedented year. Due to the pandemic all of our in-person seminars were converted to virtual sessions. During the 2020-2021 fiscal year IIBC offered 12 Academic Series virtual webinars with a total of 186 Island members in attendance and 9 CIP Society virtual webinars with 95 island members in attendance. Edward thanked Winnie Hon and Cam Mitchell for all the work they, along with the BC Seminar Committee did to facilitate all of the webinar offerings.

Events Report submitted by Aaron Lukoni, Events Chair

Aaron reported that the 2020 Vancouver Island Annual Convocation was converted to a Virtual BC Convocation for All BC Graduates and was held February 25, 2021. We had to cancel all Vancouver Island in-person events planned for 2020. Despite not being able to host in-person events IIBC was able to offer several virtual events for our BC members. IIBC was the first Institute to host a virtual event, a wine tasting. IIBC also hosted a cocktail making class, a scotch tasting and a cooking class. Thanks was given for the generous donations received from many companies who continually provide their support to IIBC.

Malika Mosseddaq motioned to have the committee reports adopted - moved by: Janice Giesbrecht – seconded by Shelley Ruggles. No objections raised. Motion carried

Election of Incoming Council

- Melissa Stedman announced the names and positions of the 2021 - 2022 Vancouver Island Chapter Committee.

Melissa Stedman motioned to have the Election of the Council be adopted moved by: Sylvia Bernat – seconded by Marleen Richardson. No objections raised. Motion carried.

Incoming President Report

Malika Mosseddaq called upon Janine Marchi to read her Incoming President report.

Malika Mosseddaq motioned that the Incoming Presidents report be accepted moved by: Melissa Stedman – seconded by Sylvia Bernat. No objections raised. Motion carried

New Business

Heather Anderson called for any new business to be brought forward. There was no new business brought forward.

Heather Anderson motioned to adjourn this year's Annual Meeting - moved by: Marleen Richardson seconded by Janine Marchi

Meeting adjourned at 1:08 p.m.

Respectfully submitted,

Janine Marchi

Janine Marchi
President, Vancouver Island Chapter