

**MINUTES OF THE VANCOUVER ISLAND CHAPTER  
2020 ANNUAL MEETING  
June 17, 2020**

Virtually | Microsoft Teams

A quorum being present, the President Melissa Stedman called the meeting to order at 11:38 a.m. Council members in attendance were:

<b>President</b>	<b>Melissa Stedman</b>
<b>Incoming President</b>	<b>Malika Mosseddaq</b>
<b>Past President</b>	<b>Dale Rogoza</b>
<b>Seminar Chair</b>	<b>Edward Leung</b>
<b>Secretary</b>	<b>Janine Marchi</b>
<b>Events Chair</b>	<b>Aaron Lukoni</b>
<b>Education Chair</b>	<b>Heather Anderson</b>
<b>Committee Member</b>	<b>Wayne Coates</b>
<b>Committee Member</b>	<b>Shelley Ruggles</b>
<b>Committee Member</b>	<b>Alizan Dudenas</b>
<b>Committee Member</b>	<b>Anya Biryuk</b>
<b>Committee Member</b>	<b>Lena Voronstova</b>
<b>Committee Member</b>	<b>Trish Wolfe</b>
<b>Committee Member</b>	<b>Sylvia Bernat</b>
<b>IIBC Education &amp; Events Coordinator</b>	<b>Donna Salahor</b>
<b>Special Guest – IIBC Manager</b>	<b>Danielle Bolduc</b>
<b>Special Guest – IIBC Seminar &amp; Events Coordinator</b>	<b>Winnie Hon</b>

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### **Review of the 2019 AGM Minutes**

- Minutes of the 2019 Annual General Meeting were pre-circulated to the membership  
*Melissa Stedman motioned for the minutes to be adopted, moved by: Aaron Lukoni – seconded by Dale Rogoza, No objections raised. Motion carried.*

### **Past President's Report**

There was no Past President's report in 2020. Note: A Past President's report is no longer required to be submitted for the Vancouver Island Chapters Annual Meeting. The Vancouver Executive does not require a Past President's report be submitted for the Annual General Meeting.

### **Presidents Report**

Melissa reported that the Vancouver Island Chapter was able to maintain a presence of 604 membership total as of May 31, 2021. Our strong number of memberships ensures that our input on both the Provincial and National levels is heard. Melissa provided an overview of the Vancouver Island Chapter activities for the 2020-2021 term. Melissa expressed that she has enjoyed her 9 years on the committee and welcomes Malika Mosseddaq into the role of President of the Vancouver Island Chapter. She is looking forward to assuming the role of Past President and continuing to actively participate in the island activities.

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*Melissa motioned that the Presidents report be accepted, moved by: Dale Rogoza – seconded by Sylvia Bernat, No objections raised. Motion carried*

### **Committee Reports:**

#### **Finance Report submitted by Malika Mosseddaq, Secretary Treasurer**

- Major sources of revenue were reported with a total of **\$58,214.03** reported
- Major sources of expenses were reported with a total of **\$37,880.83** reported.

- Net Revenue: \$20,333.20

### **Education Report submitted by Heather Anderson, Education Chair**

Heather started her report advising that the report was based on the April 1, 2019 to March 31, 2020 fiscal year.

- The 2019 Education Fiscal Year started off with our Spring 2019 class term, which runs April to July. Heather provided a list of the courses offered from Spring (April 2019) to Winter (January 2020).
- Heather's report thanked our great supply of teachers for taking the time out of their busy schedules to teach for IIBC. She also thanked the many companies, ICBC Claims Center & Megson FitzPatrick Insurance who provided space for the classes to be held.
- A summary of the Exams held on the island was provided.
- In addition to CIP courses the GIE course is offered at Vancouver Island University in Nanaimo and there were 16 students enrolled. A total of 14 students attempted the final exam at the 1<sup>st</sup> sitting and the pass ratio was 57%. There was also a GIE class offered at Camosun in the Fall of 2019 with 9 students enrolled and the pass ratio for that class after the 1<sup>st</sup> sitting was 50%. A thanks was given to Dale Rogoza & Maurice McFadden for teaching the GIE classes.
- The year was wrapped up with our Annual Convocation held on November 22, 2019.
- Heather enjoyed her 3<sup>rd</sup> term as Education Chair and provided thanks to all those who helped to make our programs a success on the island.

### **Seminar Report submitted by Edward Leung, Seminar Chair**

The Vancouver Island Chapter's seminar mandate is to have 6 seminars offerings during the year, including 3 Success Series seminars and 3 CIP Society seminars (more advanced topics i.e. legal issues). For this fiscal term report we held 4 Success & 2 CIP seminars.

- A list of the various seminars and attendance counts for the 2019 – 2020 fiscal term were provided in Edward's report.
- Edward thanked the presenters and all of the seminar attendees for their continued support. He gave special thanks to Wayne Coates and Donna Salahor for their assistance with arranging and facilitating the aforementioned seminars.
- Edward encouraged those in attendance to bring forward their ideas for seminar topics and he looks forward to another successful year ahead.

### **Events Report submitted by Aaron Lukoni, Events Chair**

- Our Vancouver Island Annual Awards night was held on Friday November 22, 2019 at the Victoria Golf Club. There were 110 in attendance. We honoured 14 Graduates of the CIP program and presented 5 Risk Management Certificates and 4 awards.
  - A list of Guests in attendance was provided which included Pat Van Bakel, BA, CIP - Chair Board of Governor Insurance Institute of Canada. As well as Peter Hohman, MBA, FCIP, ICD.D - President and CEO of the Insurance Institute of Canada. A list of the Special Awards that were presented was also included in the report.

#### Other Special Events Held:

- **2<sup>nd</sup> Annual Peers & Beers Event (Nanaimo) April 4, 2019** at the Longwood Brew Pub. The event was sold out with 30 in attendance.
- **2<sup>nd</sup> Peers & Beer Event in Victoria at the Stickey Wicket Pub on May 31, 2019** was cancelled due to low registrations.
- **13<sup>th</sup> Annual Golf Tournament (Victoria) June 19, 2019** at Olympic View Golf Club. We had 70 golfers plus 12 folks joining us for dinner only.
- **1<sup>st</sup> Annual Summer Cruise & Schmooze (Victoria) August 22, 2018** aboard the Marauder IV. Thanks was given to the event sponsors Service Master Restore and Pro-Pacific DKI. The event was sold out with 65 individual registrations. Guests enjoyed a beautiful evening cruise around the Victoria Inner Harbour. Guests also dined on some tasty appetizers and beverages catered by Truffles Catering.

- **10th Annual Mid Island Cocktail Event (Nanaimo) September 19, 2019** at the Grand Hotel. Thank you to Williams & Partners and McLarens Global for sponsoring the event which had 25 guests in attendance.
- **8<sup>th</sup> Annual Past Presidents Dinner (Victoria) September 26, 2019** at Victoria Golf Club. There were 15 guests in attendance.
- **15<sup>th</sup> Annual Victoria Cocktail Event – February 20, 2020** at Bard & Banker Pub. This event was co-sponsored by Carfra Lawton LLP & Western Coast Insurance Services. There was a total of 56 guests in attendance.
- **Volunteer Appreciation** the island Chapter sent a total of 21 gift card as a token of appreciation to those who volunteered their time in 2019 by; proctoring exams, being ambassadors, instructing courses and participating in our island committee.
- Aaron closed her report by stating she joined the committee in February 2018 as a committee member and took over the role of Events Chair at the 2018 Annual Meeting.

*Melissa motioned to have the committee reports adopted - moved by: Lena Vorontsova – seconded by Sylvia Bernat. No objections raised. Motion carried*

### **Election of Incoming Council**

- Melissa Stedman announced the names and positions of the 2020 - 2021 Vancouver Island Chapter Committee.

*Melissa Stedman motioned to have the Election of the Council be adopted moved by: Dale Rogoza – seconded by Aaron Lukoni. No objections raised. Motion carried.*

### **Incoming President Report**

Melissa called upon Malika Mosseddaq to read her Incoming President report.

*Melissa motioned that the Incoming Presidents report be accepted moved by: Aaron Lukoni – seconded by Patricia Wolfe. No objections raised. Motion carried*

### **New Business**

Melissa Stedman called for any new business to be brought forward. There was no new Business brought forward.

*Melissa Stedman motioned to adjourn this year's Annual Meeting - moved by Aaron Lukoni seconded by Melissa Stedman*

### **Meeting adjourned at 12:20 p.m.**

Respectfully submitted,



Melissa Stedman, FCIP, CRM  
President, Vancouver Island Chapter